

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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August 30, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**RECOMMENDATION TO EXTEND SEVEN GENERAL RELIEF
OPPORTUNITIES FOR WORK ORIENTATION AND JOB SKILLS PREPARATION
CLASS SERVICES CONTRACTS
(ALL DISTRICTS - 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Director of the Department of Public Social Services (DPSS) to prepare and execute contract amendments, in substantially similar form as the enclosed, with the seven General Relief Opportunities for Work (GROW) Orientation and Job Skills Preparation Class (JSPC) Services contracts. The amendments extend the contracts for three months effective October 1, 2005 through December 31, 2005 at an estimated cost of \$2,683,000 which will be partially offset by federal funds allocated for the Food Stamp Employment and Training (FSET) program, with funding being included in the FY 2005-06 Adopted Budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will allow for DPSS to complete a new competitive solicitation process to relet the contracts to continue vital Orientation and JSPC services. On December 15, 1998, your Board passed a motion requiring a mandatory Welfare-to-Work program for General Relief recipients, resulting in the GROW program. The GROW program offers employment and training services to employable General Relief participants and is designed to help them obtain jobs and achieve self-sufficiency. The GROW Orientation and JSPC Services contracts are an important part of that program. The contracts are currently scheduled to expire September 30, 2005.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan: Goal #1 Service Excellence: Provide the public with easy access to quality information and services that are both beneficial and responsive and Goal #3 Organizational Effectiveness: Ensure that service delivery systems are efficient, effective, and goal-oriented.

FISCAL IMPACT/FINANCING

There is no fiscal impact on DPSS as funding for the seven contracts is included in the FY 2005-06 Adopted Budget. The estimated cost to extend the current GROW contracts for three months beginning October 1, 2005 through December 31, 2005 is \$2,683,000 which will be partially offset by federal funds allocated for the FSET program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 14, 2004, your Board approved the administrative transfer of the GROW Orientation and JSPC Services contracts from the Department of Community and Senior Services (DCSS) to DPSS effective January 1, 2005. The contracts were originally awarded by your Board on June 8, 2004 and were effective July 1, 2004. At the time of the transfer, your Board delegated authority to the Director of DPSS to extend the contracts for a three-month period through September 30, 2005. The Department requires an additional three-month extension in order to complete the competitive solicitation process. The Request for Proposals is scheduled to be released in August 2005 and the new contracts are expected to be effective as of January 1, 2006. DPSS will return to the Board to seek approval of contracts with the successful bidders in the pending solicitation process.

As the contracts require the development and utilization of resources, training and logistical support which are not routinely performed by County staff, they continue to be non-Prop A services. With your approval, the current contracts will be extended until December 31, 2005.

Amendments will be approved as to form by the Chief Administrative Office and County Counsel prior to execution.

IMPACT ON CURRENT SERVICES

The recommended action will not infringe on the role of the County in relationship to its residents and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one adopted, stamped Board Letter to the Director of DPSS.

Respectfully submitted,



Bryce Yokomizo
Director

BY:loh

Enclosure

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

**AMENDMENT NUMBER TWO
TO THE GENERAL RELIEF OPPORTUNITIES FOR WORK CONTRACT
BY AND BETWEEN LOS ANGELES COUNTY AND**

Reference is being made to the document entitled "*General Relief Opportunities for Work Contract by and between the County of Los Angeles and _____*" (hereinafter referred to as "Contractor"), and further identified as County Contract # _____ (hereinafter referred to as "Contract").

This amendment is effective the day of execution by the Director of the Department of Public Social Services (DPSS).

WHEREAS, pursuant to Section 1203 of Exhibit A "Terms and Conditions," of the Contract, the County and Contractor may make modifications to the Contract by means of a written document.

THEREFORE, County and Contractor hereby agree to extend the term of the contract for three additional months as follows:

A. **Section 1. Applicable Documents** is hereby amended by adding Exhibit C-4, "Estimated Service Costs for 07/1/05 through 12/31/05."

B. **Section 3. Contract Payment (a)** is amended as follows:

(a) The maximum compensation amount for July 1, 2004 through June 30, 2005 is \$ _____. The maximum compensation for July 1, 2005 through December 31, 2005 is \$ _____. Contract expenditures that exceed the maximum amounts shall not be paid by County and shall be the fiscal responsibility of Contractor.

C. **Section 4. Term of Contract** is deleted and replaced with the following:

Section 4. Term of Contract

The Contract shall be for the period from July 1, 2004 through December 31, 2005.

All other terms and conditions in the Contract remain in effect.

The parties hereto have caused this Amendment to be executed by their authorized officers. Amendment Number Two is made and entered into this ____ day of _____, 2005.

COUNTY OF LOS ANGELES

By: _____
Bryce Yokomizo, Director
Department of Public Social Services

By: _____
CONTRACTOR

Print Name

Title

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR., COUNTY COUNSEL

By: _____
Vicki Kozikoujekian, Deputy County Counsel

Estimated Service Costs for 07/1/05 through 12/31/05

Period	Site 1	Site 2	Total
FY 2004-05			
FY 2005-06 First and Second Quarters*			

* July 1, 2005 - December 31, 2005